



Privacy Release Form

Name:

Date of Birth:

Address:

City/State/Zip:

Social Security Number:

Phone Number:

Email Address:

Have you contacted any other congressional offices? If so, which office?

Please describe what you need assistance with and attach any beneficial information (*if you need more space, attach a separate sheet*):

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I authorize, under the provision of the Privacy Act of 1974, that the agency or agencies involved have my permission to disclose information for their records about my case to the office of U.S. Congressman Tracey Mann.

Signature (sign in ink): _____

Date: _____

Please return this form to our Constituent Services Director at Martha.Mendoza@mail.house.gov with the following:

- ✓ **YOU MUST** attach a copy of a valid photo ID (acceptable forms of identification on next page)
- ✓ If this case is regarding a person who has passed, **YOU MUST** attach a certified copy of a death certificate of such person

****WE WILL NOT PROCEED WITHOUT SUCH DOCUMENTATION****



Valid Photographic Identification Documents

- A Valid Driver's license or ID card issued by Kansas or by another state or nondriver's identification card
- U.S. passport
- Student ID card from an accredited post-secondary education institution in Kansas
- U.S. Military ID
- Employee Badge or identification document issued by a government office
- Concealed carry of handgun license issued by Kansas or by another state
- Public assistance identification card issued by a government office

Requesting a Free Non-Driver's Identification Card

A registered voter who does not possess any of the approved government-issued photographic identification documents may apply for a free non-driver identification card at your nearest Division of Motor Vehicles.

[Certification Requesting Fee Waiver for Non-driver Identification Card \(pdf\)](#)

IMPORTANT: In order to obtain a non-driver identification card, a person must present acceptable [proof of identity and proof of residence](#) to the Division of Vehicles, Kansas Department of Revenue. Qualifying individuals who lack proof of identity and desire to obtain a free non-driver identification card may obtain a Kansas birth certificate from the Kansas Office of Vital Statistics at no cost to the individual

To obtain a free birth certificate in order to obtain a free non-driver identification card, all three of the following forms must be submitted to the Kansas Office of Vital Statistics by a qualifying individual:

1. [Application for Certified Copy of Kansas Birth Certificate \(pdf\)](#)
2. [Affidavit of Person Requesting Free Certified Copy of Birth Certificate \(pdf\)](#)
3. [Certification Requesting Fee Waiver for Non-driver Identification Card \(pdf\)](#)

Obtaining a Death Certificate in Kansas

Please visit <https://www.kdhe.ks.gov/1193/Death-Certificate>

Or contact the Office of Vital Statistics:

[Email the Office of Vital Statistics](#)

Physical Address

1000 SW Jackson
Suite 120
Topeka, KS 66612-2221

Phone: [785-296-1400](tel:785-296-1400)

Application Forms

1. [Death Application \(PDF\)](#)
2. [Aplicación de Muerte en Español \(PDF\)](#)